

The Optimist Club of MENOMONEE FALLS

Serving Our Youth Since 1973



Donation Request Form

The Menomonee Falls Optimist Club's motto is Friend of Youth. In the spirit of our motto, we are happy to consider donation requests from youth organizations and clubs in the Greater Menomonee Falls area.

All requests require approval by the Optimist Club Executive Board at its monthly meeting on the third Tuesday of each month at 7:00 a.m. in the Falls Community Center. All requests over \$1,000 must be presented to the Board in person. Regardless of the requested amount, requestors are encouraged to make their presentations in person, preferably with representative kids who will benefit from the donation.

Please complete the following information and submit it by the second Monday of the month during which you will make your presentation. The form can be submitted online, via email to the current Club President, president@fallsoptimistclub.org, or it can be mailed to: Optimist Club of Menomonee Falls, PO Box 671, Menomonee Falls, WI 53052.

Requestor/organization: _____

Request Date: _____ **Requested Amount:** _____

Have you requested/received a donation from the Optimist Club in the past? **Yes/No**

When: _____ **Amount requested:** _____ **Amount received:** _____

How will the funds be used?

(see next page)

Number of children affected _____ Number from the Falls? _____

Total cost of activity _____

Contributed by your group _____

Funds from other sources? _____

Contingency plan for additional funding? _____

Contact Information:

Name _____

Mailing Address _____

City, State, Zip _____

Phone _____

Email _____

Check Payee: _____